PHILIP MORRIS INTERNATIONAL
INTER-OFFICE CORRESPONDENCE
800 Westchester Avenue, Rye Brook, NY 10573

TO: Distribution DATE: March 19, 1991

FROM: W.C. Martens

SUBJECT: RECORDS RETENTION SCHEDULE

I have received from Hunton & Williams your final typed Records Retention Schedule. Please review your schedule and sign it on all pages in the space provided for department head signature.

The original signed schedule is to be returned to me. I will forward it to Bradley Brooks who will be signing as Legal Counsel.

Thank you for your cooperation.

W.C. Martens

Distribution

D. Anziska
D. Cummings
F. Caton ✓
R. Cautero
B. Giff
R. Pape

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